

Petersgate Infant School

Caretaker Vacancy



We are looking for an energetic, enthusiastic person, who has a range of practical skills, to join our successful school team to keep our site clean, healthy and safe.

The successful candidate will need to have a sense of humour, be a team player, be pro-active and take pride in the school. Good relationships with children and adults are essential.

We will need you to be able to work in partnership with our school team to:

- Manage the whole school site, grounds and building
- Take responsibility for security, be a key holder and be available for emergency call outs out of hours
- Ensure all Health and Safety legislation is adhered to
- Liaise with and supervise contractors on site
- Undertake a range of minor repairs, maintenance and decorating to a high standard
- Work in a flexible manner for the needs of the children and the school
- Take pride in helping to maintain the highest standards of cleanliness and health and safety at all times and support us in developing our beautiful school grounds and outdoor learning provision
- Share our whole school vision and make a difference to the children and community we serve
- Carry out simple record checks and maintain Health & Safety records
- Have basic IT skills and be confident using email
- Show initiative, be proactive, have good organisational and time management skills

The successful candidate will be required to undertake regular training to help them to carry out their role successfully and to comply with health and safety standards. Experience of this role is desirable, but training and an induction programme will be provided to the right candidate

We can offer:

- A superb environment, including a new school building extension
- A dedicated, supportive and friendly team
- Access to appropriate professional development

The post is Monday to Friday, working 6:00am-9:30am or split shifts (6:00-7:30am & 4:00-6:00pm), 52 weeks per year. Hours will total 17.5 hours per week with a possible increase in the future.

We will be assessing applications as they arrive and reserve the right to withdraw this vacancy early, should the right candidate be found.

Closing date: Thursday 30th November 2023, 12noon

Start date: ASAP

Starting salary: Grade C – FTE £21,190 = £10,022 pro rata (hourly rate - £10.98)