



Lettings Policy

Name of School	Petersgate Infant School
Date of review	July 2025
Date of next review	July 2026
Reviewed by	Wendy Mitchell Headteacher

School Vision

"for all children to grow into responsible, caring individuals who actively and positively contribute to the community."

At Petersgate Infant School, our vision outlined above is strengthened by our values of safety, caring, achievement, resilience and friendship. These values symbolise warmth, community and cohesion to ensure we are "working together to achieve our best".

As a school, we can apply these values through the following aims:

Aims

- Ensuring everyone stays healthy and safe.
- Ensuring everyone feels valued and has a sense of belonging.
- Providing a high quality learning environment.
- Helping everyone enjoy learning and achieving their best.
- Nurturing and developing the whole child.
- Ensuring everyone makes a positive contribution to the school and wider community.

Safeguarding at Petersgate Infant School is carried out in line with the statutory guidance in 'Keeping Children Safe in Education' published by the Department for Education.

AIMS

To increase the opportunities for community use of the school in order to promote the Mission Statement.

To provide extra opportunities to benefit the educational provision for the children.

- Lettings will only take place when the use of the let accommodation does not conflict with the use by the school itself.
- The Headteacher will consider lettings for all parish functions as a priority and these will be charged at a nominal rate to cover incurred expenses (heating, lighting, cleaning.)
- The Headteacher will consider requests for lettings from other organisations in the light of the aims stated above.
- Use of the school premises by the school or on behalf of the school (e.g. PTA - PoPS) are not subject to the charging elements of this policy.

1. Charges

- The rate(s) charged will be set to reflect the direct and indirect costs of providing the facilities required by the hirer, including a contribution to the fair wear and tear of the school's facilities.
- The Governing Body may vary the rates to reflect any specific educational benefit to the school's pupils arising from the event.

2. VAT

VAT is normally chargeable only on lettings of sports facilities (a concession may be available from H.M. Revenue & Customs if certain conditions are met).

3. Application Procedures

- The letting application form (appendix A) should be submitted to the School Office at least three weeks before the first day of the proposed letting. In the case of block bookings, four weeks' notice should be given.
- Applications for dates more than twelve months in advance will not normally be accepted, except in circumstances where extensive preparation for an event is required.
- The person signing the application form will be considered to be the Hirer. The Hirer will be required to return a copy of the completed booking form to the school before a booking can be accepted.
- The booking acceptance will be confirmed by the Senior Admin Assistant responsible for Lettings or their representative to the Hirer and a copy of the School Premises Hire Agreement (appendix B) will be issued.
- For all lettings taking place outside of the school opening times, a Transfer of Control Agreement (appendix C) must be completed and in place before keys are handed over.
- All applications will be considered on their merits, taking into consideration the suitability of the activity.

The Governing Body reserves the right to:

- refuse applications without giving a reason
- have a representative present at any function
- terminate any activity not properly conducted

The governors may refuse an application to hire the premises if:

- the premises are required by the school
- there has been any damage to the property, or breach of these conditions during previous use of the premises by the hirer.

- permission may be withdrawn if the event as agreed is then advertised or delivered and is inconsistent with the original purpose/description provided or the objectives/ethos of the school

No compensation shall be payable by governors by reason of such a decision.

- Letting fees are reviewed annually by the Governing Body. When the letting has been confirmed, payment must be made to the school, prior to the use of the premises. In the case of a regular booking, payment will be required monthly after issue of a relevant invoice.

CONDITIONS OF HIRE

1. Acceptance of conditions

- The hiring of accommodation is permitted only on the conditions outlined in the following regulations.
- Acceptance of the hire agreement is deemed to be acceptance of these conditions.

2. Compliance with conditions

- The Hirer (the person or body to whom the hire is granted) shall be responsible for compliance with these conditions.

3. Liaison with Site Staff

- The application form requires the Hirer to identify which facilities are required.
- On arrival at the school the person in charge of hire should meet with a Member of Staff who will indicate the areas permitted for use under the hire arrangements and also familiarise the hirer with emergency exits and toilets.
- Staff may be on site at any time during the hire and will have right of entry.
- Staff are instructed by the governors to ensure that the conditions of hire are fully complied with.
- All reasonable instructions given by Staff on duty must therefore be followed.
- The hirer will be provided with mobile phone details for a member of for the duration of the hire.

4. Use of Facilities

- The Hirer will be responsible for the proper use of the school facilities. Specialist school equipment must not be used e.g. stage fittings, piano, projectors, TV and video equipment, cookers etc., unless special arrangements have been made.
- No school games equipment may be used without permission and hall equipment can only be used when an adult with recognized qualifications for the proposed activity is personally supervising at all times. For safety reasons, this condition also applies to other indoor activities with young people. For further guidance, the hirer should consult the regulations described in the HCC document "Safety in PE and School Sport" available at the school.
- The Hirer must take all reasonable precautions to ensure that there is no damage to the fabric of the buildings; furniture and fittings, or school equipment (including electrical installations). No treatment shall be given to prepare a floor for dancing, and stiletto heels may not be worn. Only suitable footwear should be worn in the hall
- The Hirer will be responsible for making good any damage to the premises and property. Any precautions required to ensure the users' safety when using equipment are the responsibility of the Hirer. This includes, for example, the provision of information and training in the use of the equipment.
- In all cases, the Hirer must ensure that risks associated with the activity are properly controlled throughout the hire period. The Hirer must be advised that they cannot rely on the school's risk

assessments for any activities carried out during the letting and must complete their own risk assessments, a copy of which must be held by the school

- The Hirer is responsible for ensuring that the premises are returned to the control of the school in a clean and satisfactory condition, returning all equipment to the correct place of storage at the end of the hire period.
- No fixtures or fittings or other objects shall be driven into the fabric or furnishings, or affixed to them without the prior written agreement of the governors.
- Storage facilities cannot be provided. When hirers are permitted to leave equipment on the premises by prior agreement they do so entirely at their own risk.
- The Hirer will be responsible for ensuring that the group has adequate insurance appropriate to the activities organised.
- The Hirer shall familiarise themselves with the school's Health and Safety policy. The Policy and procedures must be followed at all times whilst on the school site.

5. Hirer's property

- All mains powered electrical equipment brought onto the premises must be safe and evidence may be required that it has a valid test and inspection certificate (the certificate should be less than one year old for earthed equipment, or less than 4 years old for double insulated equipment). Lower voltage equipment must also be safe and in good condition.
- Furniture and apparatus required may be brought on to the premises at the hirer's own risk.
- Hirers shall not bring on, or allow to be brought on, to the premises, without the prior consent of the governors, any article of an inflammable or explosive nature, nor any article producing an offensive smell, nor any other substance, apparatus, or article of a dangerous nature.

6. Insurance

- The hirer must have up to date insurance and that insurance must indemnify the school against any claims arising for bodily injury or loss or damage to property (real or personal) whether belonging to the
- school or to any other person if the said loss, damage or injury is either caused by the negligence of the user or by the negligence of any other person using the premises hired with the permission of the Hirer.
- Copies of Hirers indemnity insurance must be given to the school prior to the hire period.

7. Cancellation by the governors

- Apart from in exceptional circumstances four weeks' notice will be given to the hirer should it become necessary to cancel or postpone a letting.
- The school will accept no liability in respect of commitments incurred by the Hirer due to such cancellations.

8. Cancellation by the hirer

- The hirer must give at least 4 week's notice of cancellation to the School business manager, acting for the Governors.
- If any shorter period of notice is given, the governors reserve the right to pass on to the hirer any costs unavoidably incurred.

9. Payment of charges

The governors reserve the right to levy an additional charge to cover:

- Any additional cleaning that may be required after an event
- The cost of repair of damage to the school fabric or equipment
- The cost of replacement of any items of school equipment if uneconomical to repair
- Any cost incurred as a result of the hirer failing to vacate the premises by the agreed time.

The hirer may be asked at the time of booking to pay a refundable deposit to be held by the governors against costs unavoidably incurred as the result of any damage caused by the hirer, or additional cleaning required as a result of the premises not being left in a reasonably tidy condition. The proportion of the deposit to be retained will be decided by the Governors, and their decision will be final.

Any damage to the premises or its contents must be reported on the day of hire to the site manager or school representative supervising the letting. This must be followed by a written report on the damage caused.

Use of school meals facilities and equipment is subject to separate conditions and a deposit of £100 (one hundred pounds) is required.

10. Statutory requirements/Licences

All statutory requirements, including those relating to health and safety and public entertainments, must be strictly fulfilled by the hirer. For all public entertainments, it is the hirer's responsibility to inform the local Council's Licensing Officer and obtain the appropriate licence(s).

- The Hirer is to ensure which are necessary, and must produce documentary evidence before the letting takes place.
- The Hirer will indemnify the school and LA against any action brought about by failure to obtain the necessary licence(s). The following categories of letting may require a licence:
- Theatre licence
- Copyright/Royalty license
- Cinematography license
- Alcohol
- Music, Singing and Dancing

11. Safeguarding of Children

- The Hirer is to comply with all safeguarding requirements and policies of the school.
- The Hirer will ensure that they have in place safeguarding procedures that are compliant with statutory requirements and local authority guidance.
- Where children attend for a paid session then full and up to date DBS checks for the Hirer and their staff must be presented to the School office prior to commencement of the hiring. The DBS form(s) must relate to all responsible person(s) in attendance for the hire period.
- Local Authority safeguarding guidance is available at <http://www3.hants.gov.uk/childrens-services/schoolsandcolleges/safeguarding-children-in-education.htm>

12. Attendance and behaviour

- The Hirer shall ensure that the number of persons using the premises does not exceed that for which the application was made and approved.
- The Hirer shall be responsible for ensuring the preservation of good order for the full duration of the letting and until the premises are vacated.
- The Hirer shall be liable for damage caused by unruly or inappropriate behaviour.

- If a member of the hire party is deemed to be under the influence of drugs or exhibiting drunken behavior or is verbally or physically aggressive, they will be asked to leave the premises. If they refuse, the police will be involved.
- It is the Hirer's responsibility to ensure that all those attending are made aware of their responsibilities, and the insurance arrangements.

13. Alcohol

- Permission must be sought at the time of hire application to serve alcohol during a hire period.
- If permission is granted the Hirer will be solely responsible for obtaining the relevant license if required (as per section 10 of this policy).

14. Gambling

- The premises may not be used for games of chance, other than bingo/raffles, unless specific permission has been granted by the governors.

15. Advertisements

- No advertisements, emblems or slogans shall be displayed outside the school premises without the written permission of the Governors.
- The hirer will remove from the inside of the premises any advertisement, emblem or slogan if, in the opinion of the Governors, it is unlawful, unseemly, likely to lead to a disturbance or expose the premises to undue risk of fire.

16. Fire precautions

- The Hirer shall familiarise themselves with fire regulations and procedures in force on the premises, and with the means of escape in the event of a fire.
- In the event of fire The Hirer will call the Fire Service (if school staff is not present). All users will evacuate the building via the nearest fire exit and muster at the designated point.
- Fire exits must not be blocked or locked, nor should furniture, equipment, or other obstructions be placed in corridors during the hiring.
- The Hirer of long term lettings, will perform a fire drill and provide the school with a write up

17. Smoking

Smoking (including vapes and e-cigarettes) is not permitted on the school site in line with the school smoking policy.

18. Right of access

The governing body and its agents reserve the right of access to the premises during the letting.

19. First Aid Facilities

It is the hirer's responsibility to ensure that arrangements are made for first aid facilities. The school's first aid and medical resources are not available.

20. Departure

In line with the Transfer of Control agreement, it is The Hirer's responsibility to ensure the site is locked and alarmed on departure.

If there are any problems, the Hirer must contact a member of staff to assist.

Appendix A:

Application for the hire of facilities at Petersgate Infant School

The application should be sent to the school and should normally be made at least 14 days before hiring is required.

Name and address of applicant

(to whom correspondence can be sent)

Telephone number _____ Postcode _____

Email Address _____

Name of organisation and position within organisation (if applicable)

Facilities required

Hall	☐	Kitchen*	☐	Sports pitch (football)	☐	Hard/grass area (specify)	☐
Room(s) specify number				Other facilities (specify)			

** A deposit of £100 is required for the hire of the kitchen payable at least 10 days prior to date of letting.*

Purpose of hire _____

Do you wish to
provide bar facilities? YES / NO

Apart from organisers, is the proposed hire exclusively for:

Young persons under 18 or members of a registered youth group	YES / NO	Older persons group or adult with disabilities	YES / NO
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Date(s) required	_____	Time from	_____	to	_____
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Declaration

1. I have read and accept the school's conditions of hire, and agreed to abide by these and any special conditions communicated to me.
2. I agree to indemnify the County Council against any accidents or damage to County Council property or injury to persons which may be incurred as a result of the hiring unless caused by the negligence or breach of statutory duty of the County Council. I understand that the County Council have taken out a policy of insurance, brief details of which have been supplied to me, which provides an indemnity for my legal liability for accidents, damage and injury.
3. I enclose a copy or copies of appropriate qualifications held by the person(s) running the activities (where appropriate) in support of this application.
4. I accept that an additional charge may be made in respect of damage caused to the building or school property through negligence or wilful intent.
5. I understand that there will be a minimum charge unless there is a concurrent hirer.
6. I agree to the payment conditions.
7. I am over 18.

Signed _____ Date _____

Name in full _____

This section will be returned to you as confirmation or otherwise of the letting. It is not an invoice.

Approval is given/not given to your application to hire _____ (facilities) at **Petersgate Infant School** from _____

Name _____ Address _____

Approval is given/not given to your application to hire _____

_____ (facilities) at **Petersgate Infant School** from _____

Signed _____ Name _____
(on behalf of Petersgate Infant School) Senior Admin Assistant

Date _____

The charge will be £ _____ starting at _____ hours and finishing at _____ hours, unless the minimum charge applies or the period of letting exceeded.

An invoice for the actual charge will be issued **after** the hire.

Appendix B:
APPLICATION FORM FOR HIRE OF SCHOOL PREMISES



Privacy Notice

The School collects personal information from you in order to process your application to hire school premises.

The legal basis for the School's use of your personal information is it is necessary for the performance of a contract. The School will keep your personal information stored securely.

Your personal information will be retained in accordance with the School's retention schedule.

You have some legal rights in respect of the personal information we collect from you.

Please see our website for further details.

You can contact the school's Data Protection Officer at adminoffice@petersgate-inf.hants.sch.uk

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

APPLICANT

Applicant's Name/Organisation Name (organisation company, charity number)

Address _____

Telephone _____

FACILITY REQUIRED

Date(s) of Hire _____

Time of Hire: From _____ To _____ (include setting up and clearing down time)

Accommodation required _____

Purpose of Hire_____

Number of people attending_____

Will food be consumed on the premises? **YES/NO**

Prepared on or off the premises?_____

Will music be played on the premises? **YES/NO**

(Relevant licences must be produced)

Will electrical equipment be brought onto the premises? **YES/NO**

(If yes, equipment must be Portable Appliance Tested)

I agree for the club information and contact details to be given out to perspective parents **YES/NO**

APPLICATION

I hereby apply for use of the premises in accordance with the information provided above.

I agree to abide by the terms and conditions of hire and safety instructions provided to me.

I agree to pay the sum of £_____upon receipt of invoice in accordance with the School's payment terms for the above hire including VAT where applicable. I understand that hire charges are subject to annual review.

I agree to provide the indemnity required by the terms and conditions and will produce the insurance certificate prior to the date of hire. I understand that the hire may not take place if an insurance certificate is not produced.

I declare that to the best of my knowledge and belief, the information provided by me is correct.

Signed (Applicant)_____

Date_____

Name_____

CONSENT FOR HIRE

This application for hire has been approved on behalf of the School:

Signed_____

Date_____

Appendix C:

**TRANSFER OF CONTROL AGREEMENT
PREMISES AT PETERSGATE INFANT SCHOOL**



This Agreement is made this _____ day of _____ 202

Between

THE GOVERNORS of PETERSGATE INFANT SCHOOL of Green Lane, Clanfield, Waterlooville, Hants, PO8 0JU

and

[NAMES] of [NAME OF CLUB] of [ADDRESS]

This is a Transfer of Control Agreement is made under Schedule 13 to the School Standards and Framework Act 1998. We (that is the School and you) have entered into this agreement in order to enhance the use of the school for the wider benefit of the community by the provision of community facilities. This is a legal document, which has the effect of temporarily transferring the use and control of all or part of the School's premises from its governing body to you for the period specified in the Schedule. This Agreement sets out details of your responsibilities in respect of the use and control of the School premises including important provisions relating to insurance and liability for anyone who is injured whilst on the School's premises. It is important that you understand all of your responsibilities by reading right through this Agreement. Your use of the School's premises is subject to the General and Special Conditions set out in this agreement (overleaf). In this Agreement references to "you" means you and the organisation, company or firm you represent and "you" and "your" shall be interpreted accordingly.

The Governors agree to transfer to you the control of that part of the school premises identified below in accordance with this Agreement.

The School: **PETERSGATE INFANT SCHOOL**

Address: **Green Lane, Clanfield, Waterlooville, Hants, PO8 0JU**

The part(s) of the School's premises that you can use are set out below. These are the part(s) of the School's premises which will be under your control for the periods specified below.

- **LIST ALL AREAS WHICH CLUB CAN USE**
-

You may also have access to the following although control will remain with the School.

- **SCHOOL CAR PARK**
- **ACCESS ROUTE TO THE MAIN ENTRANCE**
- **TOILETS**

The periods during which the part(s) of the School's premises will be under your use and control are set out below.

From: _____ Until: _____

Day/Dates: _____ Times: _____

The special conditions which will apply to your use and control of part(s) of the School's premises are set out below.

The amount that you will have to pay for using the part(s) of the School's premises are set out below.

[COST]

CHARGES WILL BE REVIEWED BY THE GOVERNING BODY ON AN ANNUAL BASIS (APRIL).

The purposes for which you can use and control the part(s) of the School's premises are set out below.

- **ELECTRICAL EQUIPMENT – EITHER GAIN PERMISSION BEFOREHAND FROM THE SCHOOL TO USE THE SCHOOL'S EQUIPMENT OR ENSURE ANY ELECTRICAL EQUIPMENT USED IS PAT TESTED ON AN ANNUAL BASIS.**

Your use of the School's premises is subject to the General Conditions (and where appropriate the Special Conditions) set out in this Agreement (overleaf).

TRANSFER OF CONTROL AGREEMENT

General Conditions

Your Use of the School's Premises

1. The School's premises are made available to you strictly for the purposes specified. You must make sure that no-one uses the School's premises for any other purposes while under your control, without the School's prior written consent.
2. You are only allowed to use the parts of the School's premises specified (together with any necessary access to and from the School's entrance as agreed). You must make sure that no-one trespasses on any other part of the School's premises.
3. You are only allowed to use the School's premises during the times specified. You must make sure that no-one arrives earlier, or leaves later, than the stated times.
4. You are responsible for everyone who is on the School's premises for the activities you are organising and, generally, for everyone who comes on to the parts of the School's premises which are under your control at the stated times. You must ensure that they comply with all the terms of this Agreement.
5. Where you or your staff, or any volunteers working with you, are working with children or who have unsupervised access to the school premises, you must have in place a child protection policy and ensure you, your staff and volunteers hold a valid DBS enhanced certificate.
6. You will work with the school to ensure that you comply with the School's child protection policy and such other policies as the school requires.
7. You acknowledge that the School has a responsibility to ensure safety and security on the School site and will comply with all reasonable instructions from school staff in this respect. You will ensure that any windows, doors or other access points opened or unsecured by you or your employees shall be firmly closed at the conclusion of the activity.
8. You must do everything that you are reasonably able to do to avoid loss, damage or breakage to the School's property whilst the School's premises are under your control. Any loss, damage or breakage must be reported as soon as practicable to the School. The School will be entitled to charge you for any such loss, damage or breakage.
9. You must make sure that the School's premises are left clean, neat and tidy, and secure after every use. The School will be entitled to charge you for any additional cleaning costs arising from your use of the School's premises.
10. Where you are entrusted with keys to the School premises you will:
 - 10.1 nominate one key holder and one reserve key holder
 - 10.2 ensure that the key holder does not lend, pass to any other person (except when necessary to reserve key holder) or copy the keys
 - 10.3 ensure that whenever you leave the School premises the premises are left secure
 - 10.4 indemnify the School against any loss or damage which may be suffered as a result of any failure to comply with this clause including but not limited to costs of replacing keys and locks in the event that the keys are lost.
11. You agree that there shall be no discrimination by you against any person with respect to opportunity for employment or conditions of employment, because of age, culture, disability, gender, marital status, race, religion or sexual orientation.
12. You shall comply with the provisions of the Disability Discrimination Act 1995.

13. You must comply with the provisions of the Race Relations Act 1976 and the Race Relations (Amendment) Act 2000 and shall ensure that you perform your responsibilities with due regard to the need to eliminate unlawful racial discrimination, and to promote equality of opportunity and good relationships between different racial groups.
14. You shall, at all times, be responsible for and take all such precautions as are necessary to protect the health and safety of all employees, volunteers, service users and other persons involved in your activities on the school premises and shall comply with the requirements of the Health and Safety at Work Act 1974 and any other Act or Regulation relating to the health and safety of persons.
15. You will ensure that staff are appropriately qualified and there is available at all times a qualified First Aider. If food is to be provided on the premises then you will ensure that all food handlers have received food hygiene training in accordance with the Food Safety (General Food Hygiene) Regulations 1995. You will ensure that appropriate risk assessments are undertaken and reviewed in respect of your activities.
16. You will inform the School as soon as possible of any accident or any incident or complaint concerning Health and Safety or child protection issues.
17. You will provide all the materials and equipment for your activities. All purchases shall be in your name and payments shall be made directly by you.
18. You must comply with all site regulations which the School issue from time to time for users of, and visitors to, the School's premises. The School reserves the right to issue further regulations from time to time about the use of the School's premises. These may be general or they may be specific to your use and control of parts of the School's premises. You are not allowed to carry out any works or alterations to the premises without the prior written consent of the School.

Your Responsibility for Injury or Damage to the School's Premises

19. You agree to indemnify the School for:-
 - 19.1 any claim which may be made against the School by (or on behalf of) anyone who has been injured or whose property has been damaged
 - (a) on the School's premises whilst those premises were under your control or
 - (b) by you or by someone for whom you are responsible; and
 - 19.2 any damage to or destruction of the School's premises (or property) caused whilst those premises were under your control of caused to any other part of the School's premises (or property) by you or by someone for whom you are responsible.
 - 19.3 This means broadly that the School will be able to pass on to you any costs and expenses that it incurs as a result of your use of the School's premises. In order to guarantee that you will be able to meet such costs and expenses claimed by the School you will have to have appropriate insurance in place. Further details to your insurance cover are set out in Paragraph 20.
 - 19.4 Your obligation to indemnify the School will not stop on termination of this Agreement because some claims, for example claims for personal injury, may be made some time after the injury occurred. You must make sure that your insurance policy is maintained for as long as reasonably necessary so that you are able to continue to meet your obligation to indemnify the School.

Your Insurance Cover

20. You must not in any circumstances use the School's premises unless you have in place (public liability or third party hirer's) insurance covering your use and control of the School's premises. You must show the School your insurance certificate before you use the School's premises and you must let the School know immediately if any of the terms of insurance policy (for example, the level of cover) are varied. You must make sure that all insurance premiums are paid on time. Your insurance must provide cover of at least £10 million in respect of liability for death and personal injury or damage to personal property and cover of at least £10 million in respect of damage to or destruction of the School's premises.

Termination

21. Where it is stated that this Agreement will only continue until a specified date, then this Agreement will automatically terminate on that date. In any other case, the School will be entitled to terminate this Agreement at any time by giving you at least one terms notice. The School will write to you to notify you of any termination under this Paragraph. This Agreement may end sooner in the circumstances set out in Paragraphs 22 or 23.
22. In exceptional circumstances the School may have to suspend or terminate this Agreement early. This may happen, for example, where the School is permanently or temporarily closed, or where the School's premises are unsafe or are undergoing repairs or where there is a recognition of the School's timetable (or where it is needed for other purposes of the School). The School will write to you to notify you of any termination or suspension under this paragraph, giving you as much notice as reasonably possible.
23. The School will be entitled to terminate this Agreement at any time if:-
- 23.1 you do not pay for use of the School's premises by the due date for payment; or
 - 23.2 you (or those for whom you are responsible) do not comply with all of the terms of this Agreement.

The School will write to you to notify you of any termination under this Paragraph.

General Provisions

24. The School will notify you of any directions given to the School by the local education authority as to the occupation and use of the School's premises. In exercising your control of the School's premises you must act in accordance with any such directions.
25. In exercising your control of the School's premises you must have regard to the desirability of the School's premises being made available for community use.
26. If these general conditions are inconsistent with any other parts of this Agreement, then those other parts will prevail.
27. Your rights under this Agreement are personal to you and cannot be passed onto any other person or organisation.
28. This Agreement does not create a tenancy between you and the Governors or Hampshire County Council.

For and on behalf **PETERSGATE INFANT SCHOOL**

Signature: _____ Date: _____

Name: _____

CHAIR OF GOVERNING BODY

For and on behalf of **[NAME OF CLUB]**

Signature: _____ Date: _____

Name: _____

[NAME]